



Internship Title: Recycling Outreach and Action Summer Intern

Supervisors: ERC Executive Director

Dates: June – August 2019

Deadline: Open until filled

Organization Description:

The Environmental Resource Center (ERC) is a small environmental nonprofit organization working in the Wood River Valley of South Central Idaho. The ERC provides year-round experiential outreach programs that provide environmental education and inspire action to cultivate a healthy environment.

Internship Description:

The ERC's Recycling Outreach and Action program, in collaboration with Blaine County and Clear Creek Disposal, conducts education on best recycling practices; facilitates recycling at community events; and offers a collection site for many recyclable items.

The ERC is seeking an intern to assist with the following projects:

- Assist in the coordination of community and youth outreach events and in the creation of free resources that educate the community on best recycling practices.
- Coordinate recycling facilitation at a variety of community events throughout the summer
 - This includes setting out recycling bins for events with appropriate signage; being present at events to ensure proper recycling and provide on-the-ground education on best recycling practices; working alongside and overseeing volunteers; putting bins away at the end of the event; reporting back to ERC staff at the conclusion of each event.

These projects will be overseen by the ERC's Executive Director. Work will be conducted with many other community organizations including Blaine County, the City of Ketchum, Clear Creek Disposal, and other local nonprofits and businesses. Occasionally, interns may be asked to assist the ERC with summer outreach events outside of the Recycling Outreach and Action program.

Hours to be completed: 115 hours in total (~10 hrs/week). Most work will occur in the evenings and on the weekends. Weekly schedule will be determined by the intern and Executive Director prior to the start of the internship.

Internship Stipend: \$11-\$13/hr depending on experience.

Requirements/Qualifications:

- Background or strong interest in the sciences preferred.
- Ability to use current computer technologies, including Word, Excel, Gmail, and social media platforms required.
- Strong organizational, time, and project management skills with the ability to work independently as well as part of a team with minimal supervision.
- Must be able to work in outdoor settings for multiple hours at a time, in inclement weather, and with heavy objects such as recycling bins.
- Reliable and willingness to be flexible as the internship can change due to unforeseen challenges.

- Ability to actively problem solve using sound judgement and critical thinking.
- Excellent skills in communicating with a variety of people, a high degree of comfort working with the public, and ability to positively represent the ERC while at events.
- Must have access to and be able to use a personal vehicle for travel.
- Passion for the goals of the ERC and a personal commitment to environmentally-friendly actions.

For the right candidate, multiple internships may be combined to create a larger, more full-time internship. If interested in this, please note which internships you are interested in combining in your letter of interest.

To Apply:

Please send a letter of interest and resume with three references to:

Hadley DeBree
ERC Executive Director
hadley@ercsv.org

The Environmental Resource Center is an Equal Opportunity Employer. Qualified applicants are considered for employment without regard to age, race, color, religion, sex, national origin, sexual orientation, disability, or veteran status.